Duluth Public Schools Fund Grant Applicant Guide
Please ignore dates showing on the examples in this guide. The correct dates will show in the portal.

Enter the Organization Information for ISD 709 – Duluth Public Schools exactly as shown here:

Enter your User Information (this is an example):

Please click No in the Executive Officer Question:

Enter the Additional Executive Officer Information exactly as shown here:

Create a Password for your User Account:

Check the email address entered in the User Information and choose the appropriate response:

In the Eligibility – Duluth Public Schools Fund box, click the blue Start Eligibility Quiz button in lower right:

Eligibility - Duluth Public Schools Fund - March 2022

Deadline: March 1
Funding available, if awarded: May
Notifications of decisions: End of April

Duluth Public Schools Endowment Fund
Duluth Public Schools Fund was established to gain greater visibility and support for Duluth Public Schools by supporting innovative and creative educational projects. ISD#709 - Duluth Public Schools teachers, staff, buildings/schools or community members working with someone at ISD#709 - Duluth Public Schools are eligible to apply. Grant range: $500 - $5,000. Application Deadline: March 1. If awarded, funds would be available in May 2022.

If you have any questions, please contact our Community Impact Team.

👁 Preview   Start Eligibility Quiz

If applying as an Individual, these are the responses required to be eligible as an Individual applicant.:

Eligibility

Eligibility - Duluth Public Schools Fund - March 2022

Return to Application Evaluation Assigned

📄 Eligibility   📄 Eligibility Packet   📄 Question List

ⓘ Fields with an asterisk (*) are required.

∨ Project Dates

Project Dates*
Will your project take place between May 2022 and June 2023?
◉ Yes
○ No

∨ Applicant Type

Applicant Type*
◉ Individual
○ Building/School

∨ Applicant Type for Amount Requested - Individual

Amount Requested - Individual*
Are you a teacher, staff or community member working with someone with ISD#709 - Duluth Public Schools requesting between $500 and $2,000?
◉ Yes
○ No

Save Eligibility   Submit Eligibility

If applying as a Building/School, these are the responses required to be eligible as a Building/School:

Eligibility

Eligibility - Duluth Public Schools Fund - March 2022

Return to Application Evaluation Assigned

| 🗋 Eligibility | 🅿 Eligibility Packet | 🅿 Question List |

ⓘ Fields with an asterisk (*) are required.

∨ Project Dates

Project Dates*
Will your project take place between May 2022 and June 2023?
◉ Yes
○ No

∨ Applicant Type

Applicant Type*
○ Individual
◉ Building/School

∨ Applicant Type for Amount Requested - Building/School

Amount Requested - Building/School*
Are you a building/school requesting between $500 and $5,000 ?
◉ Yes
○ No

∨ Building/School - Principal's Approval

Principal Approval*
Building/School proposals must have an indication of the principal's approval of the project described in the application.

Has this project been approved by the principal?
◉ Yes
○ No

Save Eligibility   Submit Eligibility

If eligible as an Individual or Building/School, please click on the blue Apply button on the Duluth Public Schools Fund application:

Eligibility - Duluth Public Schools Fund - March 2022

ⓘ Based on your answers, you are eligible for the following

❯ Duluth Public Schools Fund - March 2022   Accepting Submissions from 01/12/2022 to 03/01/2022   Apply

Please complete all fields of the application.

Applicant Type – Individual:

∨ Applicant type

Applicant type for amount requested*
Please choose the appropriate applicant type.
◉ Individual
○ Building/School

∨ Amount Requested - Individual

Amount Requested - Individual*
This fund supports projects between $500 - $2,000 (500 - 2000)

Please include whole numbers only in your response—no commas, dollar signs, etc.

[   ]

OR

Applicant Type – Building/School:

∨ Applicant type

Applicant type for amount requested*
Please choose the appropriate applicant type.
○ Individual
◉ Building/School

∨ Amount Requested - Building/School

Amount Requested - Buildings/School*
This fund supports projects between $500 - $5,000 (500 - 5000)

Please include whole numbers only in your response—no commas, dollar signs, etc.

[   ]

Project Overview:

∨ Project Overview

Project Name*

[   ]

Project Start Date*
Please enter the project start date of May 1, 2022 or later.

[📅   ]

Project End Date*
Please enter a project end date that is no later than June 9, 2023.

[📅   ]

ISD#709 - Duluth Public School District School*
Please choose the appropriate school(s), where the project will take place, from the list below.
○ AEO Online High School
○ Area Learning Center
○ Arrowhead Academy
○ Chester Creek Academy
○ Congdon Park Elementary
○ Denfeld High School
○ Duluth East High School
○ Homecroft Elementary
○ Lakewood Elementary
○ Laura MacArthur Elementary
○ Lester Park Elementary
○ Lincoln Park Middle School
○ Lowell Elementary
○ Merritt Creek Academy
○ Myers-Wilkins Elementary
○ Ordean East Middle School
○ Piedmont Elementary
○ Rockridge Academy
○ Stowe Elementary
○ Superior Academy
○ Other

If response to ISD#709 - Duluth Public School District School is Other, please choose from the following list:

ISD#709 - Duluth Public Schools - Other School or Program

School/Program - other*

Please choose the program from the below list.
- ○ Preschool Birth to Age 5
- ○ Community Education - All Ages
- ○ Special Education Services
- ○ KEY Zone School Age Child Care & Enrichment
- ○ E-Squared, Gifted & Talented
- ○ Duluth Adult Education, GED
- ○ Misaabekong Ojibwe Language Immersion
- ○ Nueva Vision Spanish Language Immersion
- ○ English Language Learners
- ○ Career & Technical Education
- ○ College in the Schools
- ○ Other

Proceed to the following questions in Project Overview:

Grade Level(s)*

Please enter the grade level(s) of the students planned to participate in this project.

Projected Number of Students*

Please enter the total number of students expected to participate in this project.

\#

Executive Summary*

Please provide a brief overview of the key elements of the request. The Executive Summary is a short summary of the proposal. Think of this as a written elevator speech telling someone, very quickly, the overall key points about the proposal. A thorough executive summary includes:

- opportunity/need,
- the goals, objectives and, briefly, the actions connected with them,
- the expected outcomes

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Project Description:

Project Description

Project Description*

Please describe the specific project for which funding is sought,

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Alignment with Fund Guidelines*

Please explain how this request aligns with the priorities of the Duluth Public Schools Fund as described in the fund's guidelines.

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Collaboration (optional)

Please describe how you have collaborated with other community resources or people, if applicable.

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Expected Outcomes*

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Project Description continued:

Evaluation*

How will you evaluate the effectiveness of your project in meeting your intended outcome(s)?

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Addressing Challenges*

Many students, families, and educators have experienced educational challenges.

If awarded grant funds, how would the funds be used to enhance the learning of students and engage those who have become disconnected?

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Process Improvement:

⌄ Process Improvement

Duluth Superior Area Community Foundation is seeking to improve its processes and greatly appreciates your honest feedback and suggestions. Your responses will not impact decision-making for this or future requests.

Hours to complete application

Duluth Superior Area Community Foundation is continuously working to improve our processes. Please provide your best estimate of how many hours it took to complete this application. This information will not influence decision-making for this or future requests.

#.#	

Improvement ideas

Please provide suggestions for any improvements the Duluth Superior Area Community Foundation can make to better serve the community. These responses will not influence decision-making for this or future requests.

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Challenges

Which areas of the application were most challenging? Please check all that apply.
These results will not influence decision-making for this or any future requests.
☐ Eligibility
☐ Project Overview
☐ Project Description
☐ Other

If you have any questions, please contact our Community Impact Team at
grantsinfo@dsacommunityfoundation.com or 218-520-1122.