COVID-19 Two Harbors Area Community Fund RESPONSE FUND GUIDELINES

FUND MISSION
The mission of the COVID-19 Two Harbors Area Community Fund is to respond to the needs identified in our community to deploy resources to non-profit organizations or public entities at the frontlines of the coronavirus outbreak. These entities are those working with communities who are disproportionately impacted by coronavirus and its consequences.

Please note: the COVID-19 Response Fund does not grant directly to individuals and families but to the nonprofit organizations/public entity that serves individuals and families. Individuals and families should contact local agencies for immediate help.

The COVID-19 Response Fund focuses on the following priorities:

 Addressing the needs of staff of nonprofit organizations impacted by reduced or lost employment or benefits, as well program providers (e.g., contractors, volunteers, etc.)

 Supporting adaptations necessary to continue functioning (e.g., protective equipment for staff and volunteers, technology, supplies)

 Developing community wellbeing for coping and healing, including youth development, mental health, healthy relationships, etc.

 Providing one-time operating support to organizations experiencing increased demand for services, diminishing volunteer support, and those serving vulnerable populations, including Black, Indigenous, People of Color, people with physical and mental disabilities, people experiencing homelessness, people with low incomes, people with limited English proficiency, etc.

This funding must not duplicate other federal or state funding the organization or individuals served have received or are eligible to receive.

ELIGIBILITY
To be eligible to apply for funding, an organization must:

 be classified as a charitable organization under Section 501(c)(3) of the Internal Revenue Code; or classified as an organization under Section 170(c)(1) of the Internal Revenue Code; or
 be a public entity; and
 be located in or provide service to Two Harbor and surrounding area residents.
APPLICATION PROCEDURES
Potential applicants should first submit a simple Letter of Intent, via the Community Foundation’s website at http://www.dsacommunityfoundation.com/apply-for-a-grant. Inquiries will be reviewed daily, Monday to Friday, during normal business hours. Staff will contact applicants within 24 hours of receipt and provide direction on next steps within 48 hours.

Based on the outcome of the Letter of Intent, an organization may be encouraged to submit a short proposal through the online portal. Please note: if an applicant cannot meet all of these application requirements because of COVID-19-related limitations, please contact the Community Foundation.

RESPONSE TIMELINE
Because of the urgency of the COVID-19 crisis, proposals will be accepted and reviewed on a rolling basis beginning immediately. Proposals for these funds begin with a very brief “letter of intent” through the online application portal, as described above. Proposals submitted by noon on Thursday will be included in the next review of proposals. Reviews will be conducted by representatives of the Two Harbors Area Community Fund and community members. Applicants who are awarded grant funds will receive a notification letter and grant agreement.

FOR MORE INFORMATION OR ASSISTANCE:

Two Harbors Area Fund
Deirdre Schlunegger
312.479.2100
OR
Department of Community Philanthropy
Duluth Superior Area Community Foundation
324 West Superior Street, Suite 700
Duluth, Minnesota 55802
218-726-0232
grantsinfo@dsacommunityfoundation.com
www.dsacommunityfoundation.com