GRANT GUIDELINES

UNRESTRICTED ENDOWMENT FUND

I. Grant awards are recommended by the Chequamegon Bay Area Community Fund Advisory Board for initiatives that meet the changing needs of our community in the following six areas: Arts, Environment, Human Services, Education, and Economic Development.

Within these areas, priority will be given to projects that:
- **Strengthen community ties** between individuals and collaboration between organizations within our service area (Washburn, Ashland and Bad River)
- **Address underlying causes** of community problems
- **Undertake studies** on matters that impact civic issues or public policy
- **Build an organization’s program** and/or management
- **Respond to community needs** that require moderate grant money but produce significant results
- **Are new in nature** and require start-up funds

II. Grants from Unrestricted Funds range from $300-$2,500. Grant awards from Unrestricted Funds cannot provide long-term or permanent support. In some cases, more than one year of funding may be considered to ensure the stability of a new organization or program.

The following areas are of low priority and usually will not be considered for funding:
- Capital and equipment requests
- Ongoing program support

The Chequamegon Bay Area Community Fund Advisory Board (CBACF) **does not award grants** from Unrestricted Funds for the following:
- Endowments
- Religious organizations for direct religious activities
- Medical research
- Fund-raising activities
- Debt retirement
- Funding for an organization’s own re-granting activities
- Individuals
- Political organizations or campaigns
- Organizations that have, as a substantial part of their purpose, influencing legislation
- Activities that are normally the responsibility of government

III. To be eligible to apply an organization must meet the following criteria:

a. Applicants must provide services to, residents of the Chequamegon Bay Area Community Fund's service area. The Chequamegon Bay area includes the boundaries of the Washburn School District and the Ashland School District including Odanah, the central community of the Bad River Reservation.

b. Organizations must be classified as charitable under Section 501(c)(3) of the Internal Revenue Code or public agencies under Section 170(c)(1).

IV. The procedure to apply for a grant is as follows:

a. Create a profile on the DSACF **Online Grant Application Portal**
b. Complete your applicant profile and organizational profile
c. “Start Application” to begin process
d. Submit Letter of Intent – DSACF staff will be in contact regarding the outcome
e. If invited to apply, submit application and any supplementary materials through the Online Application Portal

Applications must be received no later than 5:00 p.m. on **February 1**. The Advisory Board or their appointees will review grant applications and awards will be announced in May.

Questions? Contact DSACF at 218-726-0232 or grantsinfo@dsacommunityfoundation.com